

Langston University Office of Financial Aid  
P.O. Box 668, Langston, Oklahoma 73050  
Phone (405) 466-3282 Fax: (405) 466-2986

### **Master Parent Plus Loan Promissory Note On-line Information Sheet**

Congratulations! A Parent Loan for Undergraduate Students (PLUS) has been awarded to assist you with your student's cost of education at Langston University. However, a Master Promissory Note (MPN) has to be completed. In order to complete this application, you must go on-line and perform the following steps:

- ✓ Access the Langston University secure website [www.lunet.edu](http://www.lunet.edu)
- ✓ Financial Aid
- ✓ Plus On-line Application
- ✓ If you are a first-time user, you must register through Open Net
- ✓ Use your Open Net User ID and Password to start the application process
- ✓ Select "Start A Loan" tab
- ✓ Select the "Parent-Start your PLUS Master Promissory Note" Button
- ✓ Select the Loan Period & Grade Level Corresponding to your student's period of enrollment
- ✓ Select a Lender from the Lender Drop Down Box
- ✓ Complete the Online Credit Information Page
- ✓ A credit check will be performed at this time (Please do not mail this information page)
- ✓ Upon the approval of your application, you will be instructed to complete the loan application. After you complete the loan application you are given the option to either E-Sign (electronically sign) or print, sign and mail a copy of the note to the lender. **To expedite the process, we recommend that you complete the Electronic Signature Process.**
- ✓ Go back to the "Financial Aid Page," click on "Financial Aid Forms." Click on Parent Authorization Form, Print, Complete, Sign, and Forward to the Langston University Financial Aid Office
- ✓ If you receive a credit denial, Langston University will also receive this information and will award the student additional loan based on eligibility.

After the entire process is completed, the school will receive notification that a PLUS loan is waiting for certification.

If you forget your user ID and/or password, please call 1-888-272-5543 to get it reset